

**August 5, 2015**  
**Lincolnshire / 3:00 pm**



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*This is a meeting of the Washington Local Board of Education in public for the purpose of conducting school district business and is not to be considered a public community meeting. The time for public participation during this meeting is indicated on the agenda as Community Comment. R.C. 121.22, 3313.15*

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1. Opening
  - A. Call to Order by the President
  - B. Roll Call by the Treasurer
  - C. Pledge of Allegiance
  - D. Community Comment

**TREASURER'S REPORTS AND RECOMMENDATIONS**

2. Acceptance of Bid / Awarding of Contract for Bus Purchase
3. Awarding of Contract for Copier / Printer Management Project

**SUPERINTENDENT'S RECOMMENDATIONS**

4. Purchases Over \$25,000
5. Gifts and Donations
6. Rejection of Bids
7. Executive Session
8. Personnel
9. Adjournment

## 1. Opening

### A. Call to Order by the President

The August 5, 2015 meeting of the Board of Education of Washington Local Schools will come to order. It is now \_\_\_\_\_ P.M.

### B. Roll Call by the Treasurer

Mr. Kiser \_\_\_\_\_ Mrs. Carmean \_\_\_\_\_ Mr. Ilstrup \_\_\_\_\_  
Mr. Hunter \_\_\_\_\_ Mr. Langenderfer \_\_\_\_\_

Also present:

\_\_\_\_\_ Mr. Hickey, Superintendent  
\_\_\_\_\_ Mrs. Mourlam, Assistant Superintendent  
\_\_\_\_\_ Mr. Fouke, Treasurer

### C. Pledge of Allegiance

### D. Community Comment

The purpose of the Board of Education meeting is to conduct official Board business. The opportunity for people to address the Board of Education is a privilege that Boards of Education need not grant. This Board of Education has been interested in receiving information from the community. However, in order to provide time for the Board to carry on regular Board business, it becomes necessary to establish certain rules to be followed by those persons wishing to address the Board during Community Comment.

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#### PROCEDURE FOR COMMUNITY COMMENT

1. Person addressing the Board should state his/her full name and address.
2. The number of delegates speaking on a particular topic should be limited to one whenever possible.
3. Person addressing the Board should limit his/her remarks to three minutes unless the presentation is of an unusual nature.
4. Questions pertaining to the school operation should be directed to the administration at a time other than during Community Comment.
5. Person addressing the Board should not engage in remarks that could be interpreted as libelous or inflammatory to a particular individual.
6. The Board of Education will attempt to complete the item of Community Comment within thirty minutes.

*Adopted by the Washington Local Board of Education ~ June 7, 2014*

## 2. Acceptance of Bid / Awarding of Contract for Bus Purchase

The Treasurer recommends that the Board of Education accept the bid and approve the awarding of contract as presented:

- Cardinal Bus Sales of Lima, Ohio
- Purchase of five buses: three (3)- 72 passenger and two (2)- 84 passenger
- \$408,601.00

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: EK \_\_\_\_\_ PC \_\_\_\_\_ TI \_\_\_\_\_ DH \_\_\_\_\_ JL \_\_\_\_\_



## memo

To: Cherie Mourlam, Jeff Fouke  
From: John Bettis  
Date: July 16, 2015  
Subject: Bus Purchase

Based on the attached comparison spreadsheet, I am recommending the district purchase new Bluebird buses from Cardinal Bus Sales of Lima, Ohio. They were the lowest cost of three vendors for both styles of buses considered.

As to quantity and style of buses, I am recommending the district purchase 3-72 passenger conventional style buses for \$231,819.00 and 2-84 passenger transit style buses for \$176,782.00. These purchases totaling \$408,601.00.

I understand the budget called for \$400,000. It is my request the district still approve this purchase, after keeping in mind the significant cost reductions we have implemented by purchasing much less costly forward-engine buses. Buses built to our old standards cost over \$100,000 each today.

Most of the options I have included in these buses are the same as we have purchased in the past. The main differences are as follows: I have eliminated auxiliary heaters (a \$2500 option that was problematic, and a maintenance headache) and added stainless steel step wells \$450.00 (more durable, we have replaced them in 4 year old buses) marine grade plywood in the floors, \$100 (much less rot) and stainless steel mirror brackets \$52.00 also more durable.

Please let me know if I can provide any additional information to expedite this purchase.

JB/sf

cc: Rebecca Fuller, Asst. Supervisor

<b>72 Pass. Conventional</b>						
		<b>Thomas</b>		<b>International</b>		<b>Bluebird</b>
<b>Base bus</b>		\$ 74,655.00		\$ 77,397.00		\$ 74,670.00
Cummins ISB13 220HP 560 lb-ft torque/Allison 2500PTS	220/520	\$ 505.00	220/520	\$ 252.00	220/520	\$ 873.00
Heated fuel water separator		STD		STD		STD
Transynd transmission fluid		STD		STD		STD
Bendix AD-IP		\$ 98.00		\$ 56.00		STD
Moisture ejector auto		\$ 150.00		\$ 116.00		\$87.00
Air Brakes standard - front. State Size:	15x4	STD	15x4	STD	16.5 x 5	STD
Air Brakes standard - rear. State Size:	16.5 x 7	STD	16.5x7	STD	16.5 x 7	STD
Front spring suspension.	10k	STD	10k	STD	10k	STD
Rear air Suspension.	21k	STD	21k	STD	21k	STD
Air-operated heavy duty, outward opening entrance door		STD		STD		STD
5/8" Marine grade plywood		\$ 32.00		\$ 64.00		\$102.00
Floor coloring Black		STD		STD		STD
Stainless steel stepwell (State steel gauge):		\$ 524.00		\$ 745.00	16 gauge	\$ 411.00
Clock		\$ 36.00		in radio		STD
All heaters have replaceable filters		STD		STD		STD
LED Marker/Clearance lights		\$ 75.00		pkg		STD
LED Tail lights, state size:		pkg		pkg		\$ 30.00
LED Brake lights, state size:		pkg		pkg		\$ 21.00
LED Turn signal, front 7"		na		na		na
LED Turn signal, side mounted, front		\$ 18.00		pkg		\$ 25.00
LED Turn signal, rear, state size:		pkg		pkg		\$ 22.00
LED package (state package components):		\$ 254.00		\$ 489.00		NA
Strobe Light High Profile		\$ 110.00		\$ 61.00		\$ 105.00
All Parts/Service manuals in CD format		STD		\$ -		STD
All exterior stainless steel mirror brackets with bright finish		\$ 89.00		\$ 107.00		\$ 52.00
AM/FM/CD/PA Radio with four speakers		\$ 456.00		\$ 257.00		STD
Electric Fan Clutch		STD		\$ 131.00		STD
Undercoating. List product:		\$550.00		NA		\$600.00
Reflective Package		STD		STD		STD
Number or letter seats above windows		\$ 48.00		\$ 64.00		\$60.00
Driver seat premium air ride. List Brand and seat covering:		\$ 235.00		\$ 62.00		\$ 150.00
Fabric driver's seat, non-flammable		\$ 12.00		STD		\$ 20.00
Tilt steering		STD		STD		STD
Tilt/Telescopic steering		STD		\$ 249.00		STD
Full length and acoustical headliner		\$ 382.00		STD		STD
Air operated stop arm w/led lamps		\$ 94.00		\$ 113.00		\$ 45.00
		<b>\$ 78,323.00</b>		<b>\$ 80,163.00</b>		<b>\$ 77,273.00</b>

<b>84 Pass. Transit</b>					
		<b>Thomas</b>		<b>International</b>	<b>Bluebird</b>
	Base Bus	\$ 82,642.00			\$ 84,911.00
Cummins ISB13 220 520 lb-ft torque/Allison 2500PTS	220/520	\$ 483.00			220/520 STD
Heated fuel water separator		STD			STD
Transynd transmission fluid		STD			STD
Bendix AD-IP		\$ 102.00			STD
Moisture ejector auto		\$ 110.00			\$ 90.00
Air Brakes standard - front. State Size:	5x?	STD			16.5x6 STD
Air Brakes standard - rear. State Size:	7x?	STD			16.5x7 STD
Front spring suspension. List options:	14k	\$ 134.00			14.6k \$ 250.00
Rear Air Suspension. List options:	23k (21k na)	\$ 1,409.00			23k \$ 1,155.00
Air-operated heavy duty, outward opening entrance door, full view glass, greaseable hinges		STD			\$ 236.00
5/8" Marine grade plywood		\$ 365.00			\$ 170.00
Floor coloring Black		STD			STD
Stainless steel stepwell (State steel gauge):	300 series	\$ 485.00			\$ 425.00
Clock		NA			STD
All heaters have replaceable filters		STD			STD
LED Marker/Clearance lights		\$ 357.00			STD
LED Tail lights, state size:		pkg			\$ 30.00
LED Brake lights, state size:		pkg			\$ 22.00
LED Turn signal, front 7"		\$ 108.00			\$ 22.00
LED Turn signal, side mounted, front		\$ 64.00			\$ 27.00
LED Turn signal, rear, state size:		pkg			\$ 23.00
LED package (state package components):		\$ 280.00			NA
Strobe Light High Profile		\$ 107.00			\$ 110.00
All Parts/Service manuals in CD format		STD			STD
All exterior stainless steel mirror brackets with bright finish. List what mirror brackets are covered:		\$ 96.00			\$ 55.00
AM/FM/CD/PA Radio with four speakers		\$ 490.00			STD
Electric Fan Clutch		STD			STD
Undercoating - Extra		\$ 550.00			\$ 600.00
Reflective Package		STD			STD
Number or letter seats above windows		\$ 36.00			\$ 50.00
Driver seat premium air ride. List Brand and seat covering:		\$ 235.00			\$ 152.00
Fabric driver's seat, non-flammable		\$ 12.00			\$ 17.00
Tilt steering		STD			STD
Tilt/Telescopic steering		STD			STD
Full length and acoustical headliner		\$ 580.00			STD
Air operated stop arm w/led lamps		\$ 56.00			\$ 46.00
		<b>\$ 88,701.00</b>		No Bid	<b>\$ 88,391.00</b> ea.

NO BID Can't Make Transit

### 3. Awarding of Contract for Copier / Printer Management Project

The Treasurer recommends that the Board of Education approve the awarding of contract as presented:

- MT Business Technologies
- Five Year Copier / Printer Contract: Effective July 1, 2015

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: EK \_\_\_\_\_ PC \_\_\_\_\_ TI \_\_\_\_\_ DH \_\_\_\_\_ JL \_\_\_\_\_

TO: Jeff Fouke

RE: Recommendation to the Washington Local School Board to enter into an agreement for a five-year Copier / Printer Management Project

DATE: 07/24/2015

## Executive Summary

The Board accepted the RFP from MTBT on June 30, 2015. DIS then worked with MT to solidify the selection and sizing of the Print Shop and building level MFPs. A summary of the units to be purchased is located under "MFPs / Print Shop Production Units to Purchase and Install." In general, these 54 units will be replacing existing units. In several situations buildings will have fewer units (with greater speed and functionality) so a slight adjustment to location will be developed with the buildings.

The purchasing versus leasing options for both the software and the hardware were then discussed. In order to minimize the highs and lows of monthly click charges a value based upon 95% of the current average monthly volume was calculated. A 'true-up' will be done once a year to cover any overages. The price per click remains the same at each location for overages. The comparison between purchasing and leasing is summarized below:

	Initial Outlay	Fixed Monthly	Years 2 – 5 Software Maintenance	5 Year Total of all charges
Lease	\$ 0.00	\$ 12,650.49	\$ 45,388.00	\$ 804,417.40
Purchase	\$ 405,507.25	\$ 5,282.40	\$ 45,388.00	\$ 767,839.25

- The 5 Year Total includes the click monthly click charges but does not include any estimated true-up amounts. Nor does the five year total include the printer maintenance portion which is based entirely on pages printed.
- The 5 year difference between leasing and purchasing is \$36,578.15.

Technical specifications for the server / software side were discussed. An estimated time line and project plan was then developed.

## Recommendation

We would recommend that the Washington Local School Board enter into a 5 year (60 month) lease agreement with MT for new equipment, software, support, clicks and printer support for a total cost of \$ 759,029.40 at \$ 12,650.49 a month.

## Project Details

### Time Line

Potentially begin as early as August 10<sup>th</sup> but to be completed no later than the middle of October.

Phase 1: Replace current Print Shop equipment with new Print Shop Equipment. Configure the units for walk-up use by Print Shop staff. Train Print Shop staff on use and maintenance.

Phase 2: Replace building level MFP units with new units. Configure the units for walk-up use. The control panels on the new equipment are nearly identical to the old units.

Phase 3: Install and configure the print management servers. Install necessary software / drivers on district computers.

Phase 4: On a building by building basis issue staff ID cards and train the staff on how to use the new control systems including printing to the Print Shop, building MFP or local printer from their computer. Configure the remote printing.





***MFPs / Print Shop Production Units to Purchase and Install***

Building MFP

(13) MP2554SP (20) MP7502SP  
(4) MP4054SP (1) MPC8002  
(10) MP6002SP (2) MP9002SP

Print Shop Production

(2) PRO8110S  
(1) MPC8002  
(1) MPC6502SP

***Purchase vs. Lease Cost Comparison***

Purchase	Monthly	Year 1	Year 2	Year 3	Year 4	Year 5
Equipment	N/A	\$ 317,808.58	\$ -	\$ -	\$ -	\$ -
Software *	N/A	\$ 87,698.67	\$ 11,347.00	\$ 11,347.00	\$ 11,347.00	\$ 11,347.00
Click Charges	\$ 5,282.40	\$ 63,388.80	\$ 63,388.80	\$ 63,388.80	\$ 63,388.80	\$ 63,388.80
	\$ 5,282.40	\$ 468,896.05	\$ 74,735.80	\$ 74,735.80	\$ 74,735.80	\$ 74,735.80

\$ 767,839.25

Lease	Monthly	Year 1	Year 2	Year 3	Year 4	Year 5
Equipment	\$ 5,774.59	\$ 69,295.08	\$ 69,295.08	\$ 69,295.08	\$ 69,295.08	\$ 69,295.08
Software *	\$ 1,593.50	\$ 19,122.00	\$ 30,469.00	\$ 30,469.00	\$ 30,469.00	\$ 30,469.00
Click Charges	\$ 5,282.40	\$ 63,388.80	\$ 63,388.80	\$ 63,388.80	\$ 63,388.80	\$ 63,388.80
	\$ 12,650.49	\$ 151,805.88	\$ 163,152.88	\$ 163,152.88	\$ 163,152.88	\$ 163,152.88

\$ 804,417.40

Total 5 year difference between leasing and purchasing: \$36,578.15

\* Year 2 – 5 includes \$11,347.00 per year for software maintenance and support.

***Estimated Monthly Click Charges Breakdown***

	Building			Print Shop					
	Volume	Per Click	Charges	Production			Color MFP		
				Volume	Per Click	Charges	Volume	Per Click	Charges
BW	954,000	\$ 0.0027	\$ 2,575.80	604,000	0.0024	\$ 1,449.60	8,000	\$ 0.0040	\$ 32.00
Color	3,000	\$ 0.0350	\$ 105.00	N/A	N/A	N/A	35,000	\$ 0.0320	\$ 1,120.00
			\$ 2,680.80			\$ 1,449.60			\$ 1,449.60

\$ 5,282.40

The volume above represents 95% of the current average monthly volume. An annual 'true-up' charge will be issued on a separate invoice to cover any clicks not previously covered. This helps minimize the monthly variations in click use.

***Managed Printer Services – Cost Per Page Printed – Calculated Monthly***

	Mono on Mono Printer	Mono on Color Printer	Color on Color Printer
Printer Support / Supplies	\$ 0.0100	\$ 0.0250	\$ 0.0975

#### 4. Purchases Over \$25,000

##### Washington Local Schools Policy 6320—Purchases Limitations (Purchase Order/Contract)

All purchases (purchase order/contract) except utilities and emergency purchases, that are within the amount contained in the appropriation and were originally contemplated in the budgeting process may be made upon authorization of the Treasurer unless the contemplated purchase is for more than \$25,000, in which case prior approval is required from the Board of Education.

The Treasurer is authorized to adjust appropriations within a fund in order to make necessary purchases and shall report such modifications at the following regular Board meeting.

The Treasurer is authorized to make emergency purchases, without prior adjustment, or Board approval of those goods and/or services needed to keep the schools in operation. Emergency purchases that exceed \$25,000 will be submitted for approval at the next Board meeting.

Per Policy 6320, the Superintendent recommends that the Board approve the following requests:

##### A. City of Toledo Police Department

- \$33,603.55
- School Resource Officer for 2015-2016 school year

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: EK \_\_\_\_\_ PC \_\_\_\_\_ TI \_\_\_\_\_ DH \_\_\_\_\_ JL \_\_\_\_\_

## **SCHOOL RESOURCE AGREEMENT**

This Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by and between the City of Toledo Police Department (the "City") and the Washington Local Schools (the "Local").

WHEREAS, the City of Toledo Police Department has developed a successful school resource officer program, which assigns police officers to junior and senior high schools for the 2015-2016 school year; and

WHEREAS, Washington Local Schools realizes the value of the continuation of the school resource officer program; and

WHEREAS, the Board has agreed to pay the City an amount of Thirty-Three Thousand Six Hundred Three and 55/100 Dollars (\$33,603.55) for one-half of the salary and benefits of police officers assigned to the School Resource Officer program; and

WHEREAS, the City and the Local desire to execute this Agreement documenting the above-described payment and its related terms and conditions; and

WHEREAS, the Mayor was authorized by City Council ordinance to execute an agreement with the Board to supply one (1) officer to junior and senior high schools,

NOW, THEREFORE, the City and the Board in consideration of the mutual covenants herein contained agree as follows:

The Local hereby agrees to give the City an amount of Thirty-Three Thousand Six Hundred Three and 55/100 Dollars (\$33,603.55) in exchange for one (1) officer being assigned to junior and senior high schools.

1. The Board agrees that a payment of Thirty-Three Thousand Six Hundred Three and 55/100 Dollars (\$33,603.55) shall be made on or before January 31, 2016.
2. The City shall maintain control over its personnel.
3. The City agrees to designate a command officer to serve as administrative liaison with the Local.
4. Upon request, the City shall provide documentation of hours worked by school resource officers.
5. The City agrees to provide copies of public police records related to criminal activity on Local property at no charge.
6. The Local agrees that it will provide suitable private office space with desk, chairs and a private telephone line for each school resource officer.

7. The Local or the City may terminate this Agreement upon the provision of thirty (30) days written notice.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly-authorized officers as of the date first written above.

**CITY OF TOLEDO**

**WASHINGTON LOCAL  
SCHOOLS**

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Paula Hicks-Hudson  
Mayor

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Patrick C. Hickey  
Superintendent

Approved as to Form:

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Adam Loukx  
Department of Law

Approved as to Content:

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George Kral  
Chief of Police

**SCHOOL RESOURCE OFFICER PROGRAM 2015-2016**

**OHIO SRO DRUG USE PREVENTION GRANT**

NUMBER OF OFFICERS (15 Yr. Ofc. Rate)

**WASHINGTON LOCAL SRO**

NUMBER OF OFFICERS	YEARLY SALARY	NINE MONTHS	FRINGE BENEFIT	TOTAL COST	50% COST	
1	\$ 61,368.32	\$ 46,026.24	\$ 21,180.85	\$ 67,207.09	\$33,603.55	Invoice 1x \$33,603.55

**TOTAL \$235,224.82**

I:\Grants 2015\TPS & WLS 2015 - 16\[Rate and Budget Set Up TPS & WLS.xlsx]Rates

FRINGE COSTS 2015-2016				ANNUAL SALARY
	RATES FROM BUDGET	PER OFFICER	%	\$ 61,368.32
513300 PENSION	19.50%	\$11,966.82	13.3544%	
517100 WORKERS COMP	3.250%	\$1,994.47	2.2257%	
517400 MEDICAL INSURANCE	\$ 13,390.00	\$ 13,390.00	14.9426%	
517500 MEDICARE	1.45%	\$889.84	0.9930%	
	<b>TOTAL FRINGE</b>	<b>\$28,241.13</b>	<b>31.5158%</b>	
511100	<b>TOTAL SALARY</b>	<b>\$61,368.32</b>	<b>68.4842%</b>	
	<b>TOTAL FOR 1 OFFICER</b>	<b>\$89,609.45</b>	<b>100.0000%</b>	

**5. Gifts and Donations**

- This item has been removed and will appear on the September agenda.

6. Rejection of Bids

The Superintendent recommends that the Board reject bids for the Stacy Field softball project as presented:

**REJECTING BIDS RECEIVED FOR THE STACY FIELD IMPROVEMENTS**

The Superintendent recommends rejecting the bids received for the Stacy Field Improvements – Whitmer High School work because they exceeded the published estimate by more than 10% and requests authority to rebid the work later in 2015.

Rationale:

1. Bids were received and opened for separate bid packages for the Stacey Field Improvements – Whitmer High School project on July 30, 2015, and the total of the lowest bids received exceeded the published estimate for the cost of the work by more than 10%; ORC 153.12 prohibits the award of contracts for the work in this situation.
2. The Board’s Architect believes the low bid response and the high bid amounts for certain bid packages are indicative of the current market saturation with construction work, but will review the estimated construction cost for each scope of work and make any needed adjustments before preparing the project for re-bid.
3. The Superintendent plans to re-bid the work later this year, with an anticipated contract award to be presented to the Board in early 2016, in order for the planned work to proceed next year and be completed by the start of the 2016/2017 school year.

The Board resolves as follows:

1. The bids received for the Stacy Field Improvements – Whitmer High School work are rejected because they exceeded the published construction cost estimate by more than 10% and ORC 153.12 prohibits award of a contract in this situation.
2. The Treasurer is directed to return the bid submittals to the bidders submitting a bid for the work.
3. The Superintendent is authorized to work with the Architect to review and revise, if necessary, the drawings and specifications for the work, including the estimated construction cost for the total project and each individual bid package, and to place the required statutory notice for bidding the work later in 2015, with bids to be received and opened early in 2016.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: EK \_\_\_\_\_ PC \_\_\_\_\_ TI \_\_\_\_\_ DH \_\_\_\_\_ JL \_\_\_\_\_

**7. Executive Session**

The Superintendent recommends that the Board of Education enter into Executive Session to:

1. Consider the *APPOINTMENT* of a public employee or official.
2. Consider the *EMPLOYMENT* of a public employee or official.
3. Consider the *DISMISSAL* of a public employee or official.
4. Consider the *DISCIPLINE* of a public employee or official.
5. Consider the *PROMOTION* of a public employee or official.
6. Consider the *DEMOTION* of a public employee or official.
7. Consider the *COMPENSATION* of a public employee or official.
8. Consider the *INVESTIGATION OF CHARGES OR COMPLAINTS* against a public employee, official, licensee, or student.
9. Consider the *PURCHASE OF PROPERTY* for public purposes.
10. Consider the *SALE OF PROPERTY* at competitive bidding.
11. *CONFER WITH AN ATTORNEY* for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.
12. *CONSIDER INFORMATION THAT CONCERNS A DISPUTE* which is or may become subject to litigation or other legal proceeding, and would be harmful to the interests of the School District if disclosed to any opposing party or parties.
13. *CONSIDER INFORMATION THAT CONCERNS A PROPOSED NEGOTIATION AND/OR CONTRACTUAL AGREEMENT* with a person, firm, labor organization, or governmental entity, and would impair the School District’s position with respect to such negotiations or agreement(s) if such information were to be disclosed publicly.
14. *PREPARE FOR NEGOTIATIONS OR BARGAINING SESSIONS* with public employees concerning their compensation or other terms and conditions of employment.
15. *CONDUCT NEGOTIATIONS OR BARGAINING SESSIONS* with public employees concerning their compensation or other terms and conditions of employment.
16. *REVIEW NEGOTIATIONS OR BARGAINING SESSIONS* with public employees concerning their compensation or other terms and conditions of employment.
17. *CONSIDER MATTERS REQUIRED TO BE KEPT CONFIDENTIAL* by federal law or regulations or state statutes.
18. *DISCUSS DETAILS RELATIVE TO THE SECURITY ARRANGEMENTS* and emergency response protocols for the Board of Education.
19. *CONSIDER CONFIDENTIAL INFORMATION* related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance.
20. *CONSIDER CONFIDENTIAL INFORMATION* related to negotiations with other political subdivisions respecting requests for economic development assistance.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: EK \_\_\_\_\_ PC \_\_\_\_\_ TI \_\_\_\_\_ DH \_\_\_\_\_ JL \_\_\_\_\_

TIME ENTERED INTO EXECUTIVE SESSION: \_\_\_\_\_ P.M.

Let the minutes reflect that at \_\_\_\_\_ P.M., the Washington Local Board of Education **RETURNED FROM** Executive Session and did, in fact:

- # \_\_\_\_\_ (list numbers from above list as appropriate)
- All board of education members returned to the meeting.
- The following board member(s) did not return to the meeting: \_\_\_\_\_



## 8. Personnel

### **RECOMMENDATION #1 OF 3**

The Superintendent recommends that the Board approve, via consent motion, personnel items as presented:

#### **1. RESIGNATIONS**

##### **A. Certified Personnel**

- |                   |             |                           |
|-------------------|-------------|---------------------------|
| 1. Desiree Eidson | Math<br>CTC | 08/10/2015<br>Resignation |
|-------------------|-------------|---------------------------|

##### **B. Classified Personnel**

- |                     |                                     |                           |
|---------------------|-------------------------------------|---------------------------|
| 1. Theresa Gronbach | Bus Driver<br>Transportation        | 07/21/2015<br>Resignation |
| 2. Theresa Gronbach | Nutrition Service Worker<br>Whitmer | 07/21/2015<br>Resignation |

##### **C. Extra Duty Personnel**

- |                     |                                    |            |
|---------------------|------------------------------------|------------|
| 1. Tyler Bush**     | #075-2a Soccer-Assoc Coach-Boys    | 07/21/2015 |
| 2. Kari Frindt      | #170L-13 Activities Director-Monac | 07/14/2015 |
| 3. R. Eric Worstell | #176L Set Design                   | 07/22/2015 |
| 4. R. Eric Worstell | #183L-2 Set Const/Design/Per Play  | 07/22/2015 |
- \*\*Consultant

#### **2. LEAVES OF ABSENCE**

##### **A. Certified Personnel**

- |                       |                |                     |
|-----------------------|----------------|---------------------|
| 1. Kristin Blochowski | Personal Leave | 2015/16 school year |
|-----------------------|----------------|---------------------|

#### **3. NOMINATIONS – 2014/15**

##### **A. Professional Support Staff Mentor Year 3 (Resident Educator) @ \$325.00**

1. Jodi Caryer

##### **B. Outdoor Education @ \$75.00 per night**

Monac – May 26, 27, and 28, 2015

- |                   |                     |                 |
|-------------------|---------------------|-----------------|
| 1. Ronald Bushrow | 2. Melanie Robinson | 3. Derick Stoup |
|-------------------|---------------------|-----------------|

##### **C. Registration Office Summer Help @ \$10.00/hr. As Needed Basis**

1. Randi Henning

**D. Adaptive Schools Training @ \$100.00 per day**

**June 10, 16, and 17, 2015**

**Partially funded by State Support Team**

1. Matthew Berman	3 days	10. Brian Kahl	3 days
2. Rebekah Castro	3 days	11. Alexa Kehres	3 days
3. Christina Dake	3 days	12. Vincent Maraugh	3 days
4. Heather Densmore	3 days	13. April McNamara	3 days
5. Charley Drake	3 days	14. John Mohn	3 days
6. Jodi Fryman-Reed	3 days	15. Heather Noland	3 days
7. Laura Geronimo-Riggs	3 days	16. Harry R. Snodgrass	3 days
8. Sara Gibson	3 days	17. Rebecca Swisher	1 day
9. Sara Hoffman	3 days		

**4. NOMINATIONS 2015/16**

**A. Certified Personnel**

1. Molly Hansen	Math/Science – Washington Step 1, (B.A.) 4	\$ 37,504.00
2. Anna Hays	Math – Jefferson Step 1, (B.A.) 4	\$ 37,504.00
3. Mariel Paganini	Math – Whitmer Step 1, (B.A.+18) 4.5	\$ 39,627.00

**B. Extra Duty Personnel**

1. Evan Antal**	#083-1b Volleyball – Head Coach	\$ 500.00
2. Evan Antal**	#084-1b Volleyball – Assoc. Coach	\$ 1,132.00
3. Evan Antal**	#085-1b Volleyball – Freshman Coach	\$ 1,086.00
4. Molly Badovick	#086-3 Volleyball – Jr. High Coach	\$ 2,091.00
5. April Costin	#063-2 Golf – Head Coach – Girls	\$ 5,229.00
6. Kelly Dobrack**	#086-4 Volleyball – Jr. High Coach	\$ 2,091.00
7. Anna Hays	#083-1a Volleyball – Head Coach	\$ 5,426.00
8. John Kazmaier	#086-1 Volleyball – Jr. High Coach	\$ 2,091.00
9. Gary Kluczynski**	#064-2 Golf – Associate Coach – Girls	\$ 3,486.00
10. Alyssa Pelish**	#085-1a Volleyball – Freshman Coach	\$ 2,400.00
11. Kristy Scoble	#218L-13 Elem Head Teacher – Monac	\$ 3,486.00
12. Sarah Scroggs**	#094 Cheerleader – Freshman Coach	\$ 2,091.00
13. Jaime Steele**	#095-1 Cheerleader – Jr. High Coach	\$ 2,091.00
14. Jenna Steele**	#093 Cheerleader – Jr. Varsity Coach	\$ 2,091.00
15. Lindsey Wagner	#086-2 Volleyball – Jr. High Coach	\$ 2,091.00
16. Heidi Wiczynski**	#084-1a Volleyball – Assoc. Coach	\$ 3,400.00
17. Alexandra Wolfinger**	#095-2 Cheerleader – Jr. High Coach	\$ 2,091.00

\*\*Consultants

**C. Proficiency Tutors – One Year Limited Contract**

**09/08/2015 – 05/13/2016**

1. Pon Bong Ashley	Shoreland	Step 4	\$ 27.74/hr.
2. Meghan Boze	Wernert	Step 1	\$ 26.98/hr.
3. Kelly Cook	Greenwood	Step 1	\$ 26.98/hr.
4. Martha Duty	Meadowvale	Step 4	\$ 27.74/hr.
5. Sherry Ely	Meadowvale	Step 1	\$ 26.98/hr.
6. Katie Exton	Meadowvale	Step 1	\$ 26.98/hr.
7. Stephanie Eyre	Meadowvale	Step 2	\$ 27.23/hr.
8. Carmella Gulick	Jackman	Step 2	\$ 27.23/hr.
9. Gabrielle Hinshaw	Monac	Step 0	\$ 26.72/hr.
10. Jessica Kelly	McGregor	Step 4	\$ 27.74/hr.
11. Rebecca Long	Greenwood	Step 1	\$ 26.98/hr.
12. Tamara Marckel	Shoreland	Step 2	\$ 27.23/hr.
13. Michele Mawer	Shoreland	Step 4	\$ 27.74/hr.
14. Wendy Measles	Jackman	Step 0	\$ 26.72/hr.
15. Tabitha Meridieth	Jackman	Step 1	\$ 26.98/hr.
16. Emily Miller	Greenwood	Step 1	\$ 26.98/hr.
17. Gina Richards	Wernert	Step 1	\$ 26.98/hr.
18. Diana Sampson	Hiawatha	Step 4	\$ 27.74/hr.
19. Gina Schell	McGregor	Step 4	\$ 27.74/hr.
20. Elizabeth Snell	Wernert	Step 1	\$ 26.98/hr.
21. Jenna Steele	Jackman	Step 2	\$ 27.23/hr.
22. Lisa Urie	Wernert	Step 4	\$ 27.74/hr.
23. Tracey Wasielewski	Shoreland	Step 3	\$ 27.49/hr.
24. Patricia Weaver	Monac	Step 1	\$ 26.98/hr.
25. Kurtis Winzenried	Greenwood	Step 1	\$ 26.98/hr.

**D. Special Ed. Instructor/Tutors – One Year Limited Contract**

**08/24/2015 – 06/09/2016**

1. Heather Crum	Hiawatha	Step 2	\$ 27.23/hr.
2. Megan Jackson	Meadowvale	Step 0	\$ 26.72/hr.
3. Mary Mallory	Hiawatha	Step 0	\$ 26.72/hr.
4. James Markowiak	Whitmer	Step 4	\$ 27.74/hr.
5. Brienne Riebe	Whitmer	Step 0	\$ 26.72/hr.
6. Benjamin Southworth	Shoreland	Step 1	\$ 26.98/hr.
7. Jaime Steele	Jackman	Step 0	\$ 26.72/hr.
8. Brent Teall	Washington	Step 0	\$ 26.72/hr.

**E. Special Ed. Instructor/Tutors – Continuing Contract**

**08/24/2015 – 06/09/2016**

1. Phyllis Siedlecki	Whitmer	Step 4	\$ 27.74/hr.
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**F. Substitute Certified Personnel**

1. Mollie Berry	4. Ashley Melms	7. Kelly Venia
2. Courtney Brubaker	5. Angela Ostdiek	8. Brian Wolfe
3. Lauren Evans	6. Rachel Thoma	

**G. Substitute Classified Personnel**

- |                   |                   |                     |
|-------------------|-------------------|---------------------|
| 1. Brian Betz     | 3. Robert Lindsey | 5. Michael Pakulski |
| 2. Shannon Heider | 4. Lynda Mazzurco | 6. Kevin Rose       |

**H. Bus Driver Recertification @ \$100.00 each**

1. Sandra Konz (Sub)
2. Vickie Steiner

**5. CHANGE OF CONTRACTS**

**A. Certified Personnel**

- |                      |   |
|----------------------|---|
| 1. Polly Fleischman  | Monac<br>From 5.5 yrs. Trng. (M.A.+18), step 24.5 @ \$82,084 to 6 yrs. Trng. (SPEC), step 24.5 @ \$83,145<br><b>Effective: 2015/16 school year</b>    |
| 2. Mary Anne Morelli | Hiawatha<br>From 5.5 yrs. Trng. (M.A.+18), step 24.5 @ \$82,084 to 6 yrs. Trng. (SPEC), step 24.5 @ \$83,145<br><b>Effective: 2015/16 school year</b> |
| 3. Bethany Petras    | Monac<br>From 5 yrs. Trng. (M.A.), step 11 @ \$62,978 to 5.5 yrs. Trng. (M.A.+18), step 11 @ \$65,101<br><b>Effective: 2015/16 school year</b>        |

**B. Classified Personnel**

- |                   |   |
|-------------------|---|
| 1. Desiree' Sharp | From Classroom Aide – Greenwood (4 hrs./day) to Library Media Clerk – Wernert /Jackman (8 hrs./day).<br>No change in Schedule, Step or Hourly Rate<br><b>Effective: Aug. 20, 2015</b> |
|-------------------|---|

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: EK \_\_\_\_\_ PC \_\_\_\_\_ TI \_\_\_\_\_ DH \_\_\_\_\_ JL \_\_\_\_\_

**RECOMMENDATION #2 OF 3**

The Superintendent recommends that the Board approve personnel items as presented:

**1. NOMINATIONS 2015/16**

**A. Proficiency Tutors – One Year Limited Contract**  
**09/08/2015 – 05/31/2016**

- 1. Shauna Hunter                      McGregor                      Step 2                      \$ 27.23/hr.

**2. CHANGE OF CONTRACTS**

**A. Certified Personnel**

- 1. Michelle Hunter                      Monac  
From 5 yrs. Trng. (M.A.), step 20  
@ \$77,838 to 5.5 yrs. Trng.  
(M.A.+18), step 20 @ \$79,961  
**Effective: 2015/16 school year**

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_

Vote:    EK \_\_\_\_\_    PC \_\_\_\_\_    TI \_\_\_\_\_    DH \_\_\_\_\_    JL \_\_\_\_\_

**RECOMMENDATION #3 OF 3**

The Superintendent recommends that the Board approve personnel items as presented:

**1. NOMINATIONS – 2015/16**

**A. Special Ed. Instructor/Tutors – One Year Limited Contract**  
**08/24/2015 – 06/09/2016**

- 1. Kristian Ilstrup                      Shoreland                      Step 1                      \$ 26.98/hr.
- 2. Megan Ilstrup                      Monac                      Step 4                      \$ 27.74/hr.

Moved by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_

Vote:    EK \_\_\_\_\_    PC \_\_\_\_\_    TI \_\_\_\_\_    DH \_\_\_\_\_    JL \_\_\_\_\_

## 9. Adjournment

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: EK \_\_\_\_\_ PC \_\_\_\_\_ TI \_\_\_\_\_ DH \_\_\_\_\_ JL \_\_\_\_\_

Motion to adjourn carried \_\_\_\_\_ Yes \_\_\_\_\_ No  
\_\_\_\_\_ Absent \_\_\_\_\_ Abstention

Let the record show that an audio recording of this meeting has been made and is on file in the Office of the Treasurer.

The meeting stands adjourned at \_\_\_\_\_ P.M.